

**Ministry of Rural Development, Social Security and Community Empowerment
Department of Samurdhi Development**

Inviting of Applications for recruitment to the post of Director (Microfinance) on contract basis in the Department of Samurdhi Development

1. Applications are invited from qualified candidates for recruitment to the post of Director (Microfinance) on contract basis in the Department of Samurdhi Development. Your Applications with CV containing your educational qualifications and professional experience should be sent by registered post to the Director General, Department of Samurdhi Development, 04th Floor, Sethsiripaya, Stage I, Battaramulla. The top left corner of the envelope must be marked "Recruitment for the post of Director (Microfinance)". The deadline for submitting applications is 21st of July 2025,

Note: - It is mandatory to send applications by registered post, and complaints regarding loss or delay in the mail will not be considered. Any damages incurred due to delaying the application until the last day must be borne by the applicant.

2. The total number of vacancies to be filled here is 01. The effective date of the appointment will be determined by the Director General of Samurdhi.

3. Conditions of Employment

3.1. Service Category - SL-1-2025 Executive

3.2. This post is on contract basis and a monthly allowance of 133,570.00 and approved cost of living allowance, transportation allowance, telephone allowance will be paid under the salary code SL-1-2025.

3.3. The Public Service Commission Procedural Rules No. 2310/29 relating to appointments to the Public Service shall apply.

3.4. Selected candidates shall be subject to the provisions of the Establishments Code, the Financial Regulations, the Departmental Orders and other regulations and orders issued by the Government from time to time.

4. Qualifications

4.1 Educational Qualifications and Experience:

A degree awarded by a University recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree-awarding institution.

4.2 Professional Qualifications:

Being an executive grade officer in the banking sector or a financial institution with special expertise in the microfinance sector and 12 years of banking experience, working or having retired from service

It is mandatory for every applicant to have completed all the qualifications relevant to the position on or before the closing date for applications.

5. Duties related to the position

5.1. Promoting, improving and maintaining the Samurdhi Microfinance Banking System at a more efficient level

5.2. Managing the assets of the Microfinance Sector

5.3. Providing loans to the community as well as recovering loans in a systematic and orderly manner.

5.4. Maintaining the functioning of banking associations in a strong manner

5.5. Taking steps to make greater contributions to community empowerment activities

5.6. Monitoring and reviewing the progress of community-based banking activities

5.7. Other duties as assigned by the Director General

6. Age limit - not to exceed 67 years

7.7.1 Method of Recruitment

The candidate who obtains the highest marks among the candidates in a suitability assessment conducted by an interview board consisting of three members, one of whom is an executive grade officer in the banking sector and one of whom is an officer from the island-wide service, under the chairmanship of an officer of the Sri Lanka Administrative Service, will be recruited to the post of Director (Microfinance) on a contract basis for a period of one year.

7.2 Marking System

Serial No	Main Headings for Marking	Maximum Marks
01	Experience	40
02	Additional Educational and Professional Qualifications	20
03	Innovative Concepts and Programs Presented in the Field	20
04	English/Tamil/Sinhala	05

	Proficiency	
05	Computer Knowledge	05
06	Skills Demonstrated in the Interview	10

Note:- Certified documents or audio-visual media in support of the information provided under the above No. 03 should be submitted.

C. D. Kaluarachchi,
Director General,
Samurdhi Development Department